



JULY 14TH AND 15TH 2019

8TH ANNUAL CONFERENCE

MELBOURNE EXHIBITION
CENTER



2019 ASDC ANNUAL GENERAL MEETING

WELCOME



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#asdcevents



ASDC Annual General Meeting

Agenda

Monday, July 15th, 2019

2pm to 3.30pm (AEST)

Venue: Melbourne Convention Centre,
South Wharf, VIC 3006

For those unable to attend, download the
JoinMe app, then enter the code as per below.

JoinMe: <https://join.me/ASDC-online>

Code ASDC-Online

Invited Attendees

Jennifer Byrne (Chair)
Vera Koslova-Fu (Vice Chair)
Louise Moss (Treasurer)
Mariana Vukic (Secretary)
Jennifer Hookham (Governance)
Marnina Diprose (Media and Marketing)
Mediha Zeeshan (Media and Marketing)
Carly Whytcross (Media and Marketing/Education)
Linda Grabowski (Student Representative)
Jo-Anne D'Annibale (Treasurer, shared role)
Amelia Cartmel (Conference and Events)
Chrys Antoniou (Education)
All current financial members of the ASDC
Representative/s from Torrens University
Representative/s from Australasian College of Health & Wellness

Apologies

Agenda

Last Meeting Follow Up

1. 2.00-2.05pm WELCOME (Chair- Jennifer Byrne)
2. 2.05-2.10pm APPROVAL OF LAST AGM MINUTES

General Business


1. 2.10-2.25pm ANNUAL REPORT
2. Members can access the secretary and treasurer report from the ASDC Membership portal
 - a. Treasurer report
 - b. Overview of membership for 2018/2019
 - c. Updates on projects 2018/2019
3. 2.25-2.35pm VOTE IN NEW GENERAL COMMITTEE FOR 2019/2020 TERM
 - a. Positions are declared vacant
 - b. Nominations are declared open
 - c. Voting

4. 2.35-3pm SPECIAL RESOLUTION AND MEMBERSHIP VOTE

The general committee has proposed to recognise the following programs as eligible to apply for membership into the full member category.

- Bachelor of Health Science (Aesthetics) Torrens University;
- Bachelor of Applied Health Science (Clinical Aesthetics) Australasian College of Health and Wellness;
- Bachelor of Applied Health Science (Clinical Aesthetics) Australian Dermal Science Institute.

In accordance with the ASDC constitution, the special resolution will require 75% of members with voting rights present at the AGM (or by proxy) to vote in favour of the resolution for it to be carried. The vote for this resolution will be conducted in accordance with the ASDC constitution (*Part 4 Special Resolutions, Proxies*). If carried this resolution will be in effect as of the close of the AGM. Current members (2019) that may be in the Associate Category with this qualification will be eligible to have their membership category altered to Full Member and benefits awarded in accordance.



Signed proxy votes must be emailed to the chair@dermalclinicians.com.au no later than 24 hours prior to the AGM for the proxy to be counted, or physically handed to the chair prior to the commencement of the AGM

1. Torrens University and Australasian College of Health & Wellness to deliver a short presentation on their course structure to members.
2. Questions before voting.
3. Vote on endorsing the following programs
 - i. As per constitution rules, the Chair has elected that this special resolution will be carried by a show of hands for those present or equivalent online and by membership proxy votes in absentia

5. 3pm Meeting Close

6. 3pm-3.30pm OPEN FORUM

- a. Present updates on future strategic direction
- b. Documentation development post feedback from April Special General Meeting: ASDC Membership, Endorsement and Registration Standard
 1. Registration of Practitioners
 2. Endorsement of Businesses and Education Providers
- c. Update members on the outcome of the constitution review by Association Forum
- d. Proposal of date for the next Special General Meeting and Forum (October 14th) by JoinMe.

Other Business



2019 ASDC ANNUAL GENERAL MEETING

TREASURERS REPORT



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Profit and Loss (Cash)

Australian Society of Dermal Clinicians

ABN: 20239508647

Report Period: 01/07/2017 - 30/06/2018

Account(s) in this report: Westpac : Cash Acc: PavPal
Income

	\$	\$
Conference - delegate 2018	20325.31	
Conference - sponsor 2018	12520.00	
conference 2017	3540.00	
conference sponsors	9885.00	
Conference-Full	198.00	
Conference-Other	300.00	
Interest Received	41.32	
membership associate	3962.00	
membership full	10502.00	
membership industry	600.00	
membership student	1840.00	
Membership-Associate	486.72	
Membership-Full	2626.40	
Membership-Industry	150.00	
Membership-Student	257.60	
Networking Event	1461.50	
payments received	196.67	
PayPal currency conversion	493.33	
PayPal refund fee	34.19	
Sponsorship Received	5250.00	
T/fers from other Accounts	70000.00	
webinar	238.85	
Total Income		144908.89

	\$	\$
Expenses		
Admin	3127.54	
Awards	500.00	
Cashflow manager	240.00	
Cheap domains website	34.55	
Computer	180.86	
Conference 2017	33988.27	
Conference 2017 non GST	199.88	
Conference 2018	14809.79	
Conference refund	400.00	
conference refund 2017	300.00	

Please Note: This report may require adjustment for depreciation or 'accrual' items depending on your tax or accounting requirements.

Profit and Loss (Cash)

Australian Society of Dermal Clinicians

ABN: 20239508647

Report Period: 01/07/2017 - 30/06/2018

Account(s) in this report: Westpac : Cash Acc: PavPal
Consumer affairs

Consumer affairs	56.90
Dropbox fees	139.00
Emails	184.95
General Currency Conversion	478.52
Membership refund	614.80
membership refund 2016/2017	7.45
Mobile Phone	316.32
Networking event	3269.50
PayPal Conference 2017	100.49
PayPal Fee	1659.27
PayPal Membership 2015/2016	11.77
Planning Day	552.00
Postage	115.45
Printing & Stationery	777.26
Subscriptions	1619.64
T/fers to other Accounts	70000.00
Wages & Salaries	885.50
Website	323.87
Wix	263.73
Total Expenses	135157.31
Net Profit (Loss)	9751.58

Please Note: This report may require adjustment for depreciation or 'accrual' items depending on your tax or accounting requirements.

Balance Sheet (Movement) (Cash)

Australian Society of Dermal Clinicians

ABN: 20239508647

Report Period: 01-Jul-2017 - 30-Jun-2018

Account(s) in this report: Westpac , Cash Acc, PayPal

Column	Code	DR	CR
GST Output Tax	892		
GST Input Tax	891		5109.73
Cash at Bank (PayPal)			74567.97
Cash at Bank (Westpac)			65699.07
Receipts Not Yet Deposited (PayPal)			
Receipts Not Yet Deposited (Westpac)			
Cash on Hand			
Net Change			135157.31

Please Note: This report advises the movement in each of the accounts (columns) listed and does not include opening balances. When Invoice Manager Balances are included Opening and Closing Balances are reported separately.

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SECRETARY REPORT



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2019 ASDC ANNUAL GENERAL MEETING

CHAIRPERSON
HIGHLIGHTS FOR ASDC
2018/2019



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AUSTRALIAN SOCIETY OF
DERMAL CLINICIANS

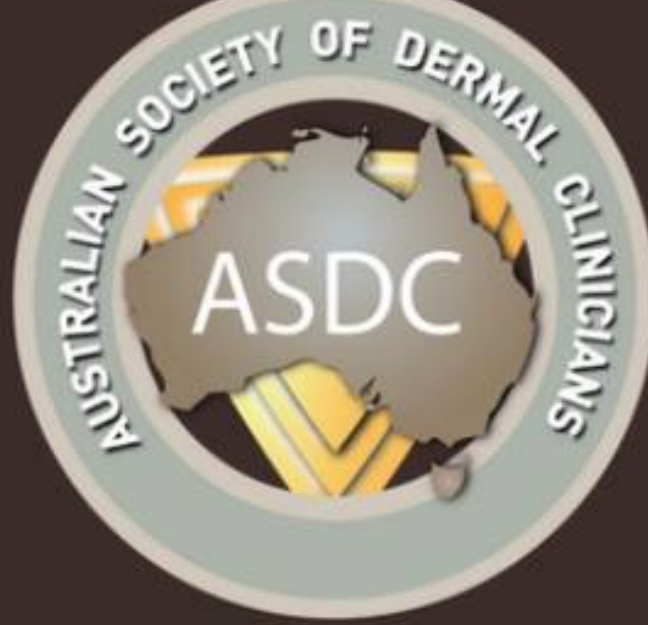


Celebrating

1999-2019



20 YEARS!



ASDC MISSION

Education

To provide education to both our members and the public on endorsed educational programs and opportunities for professional development.

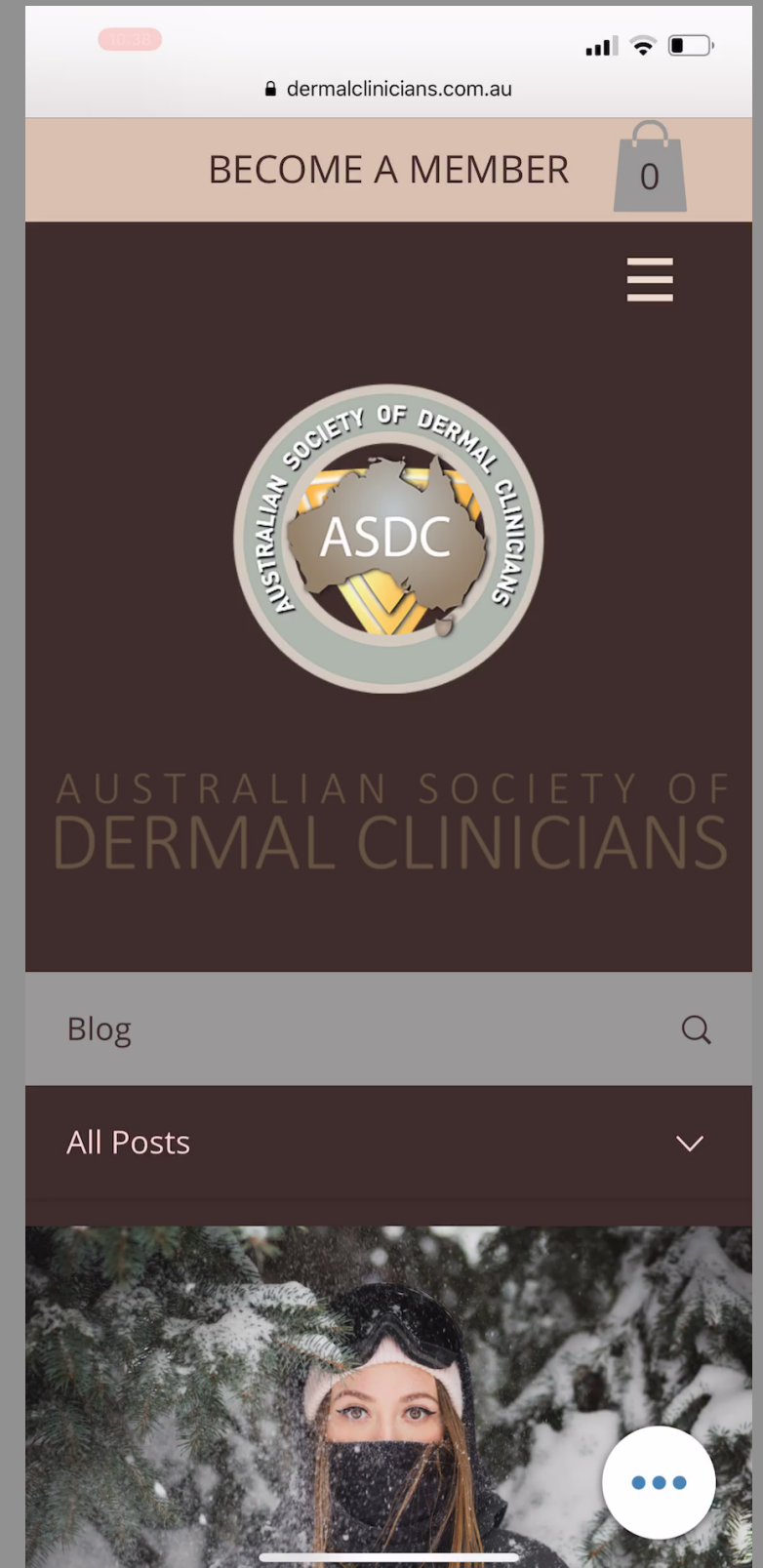
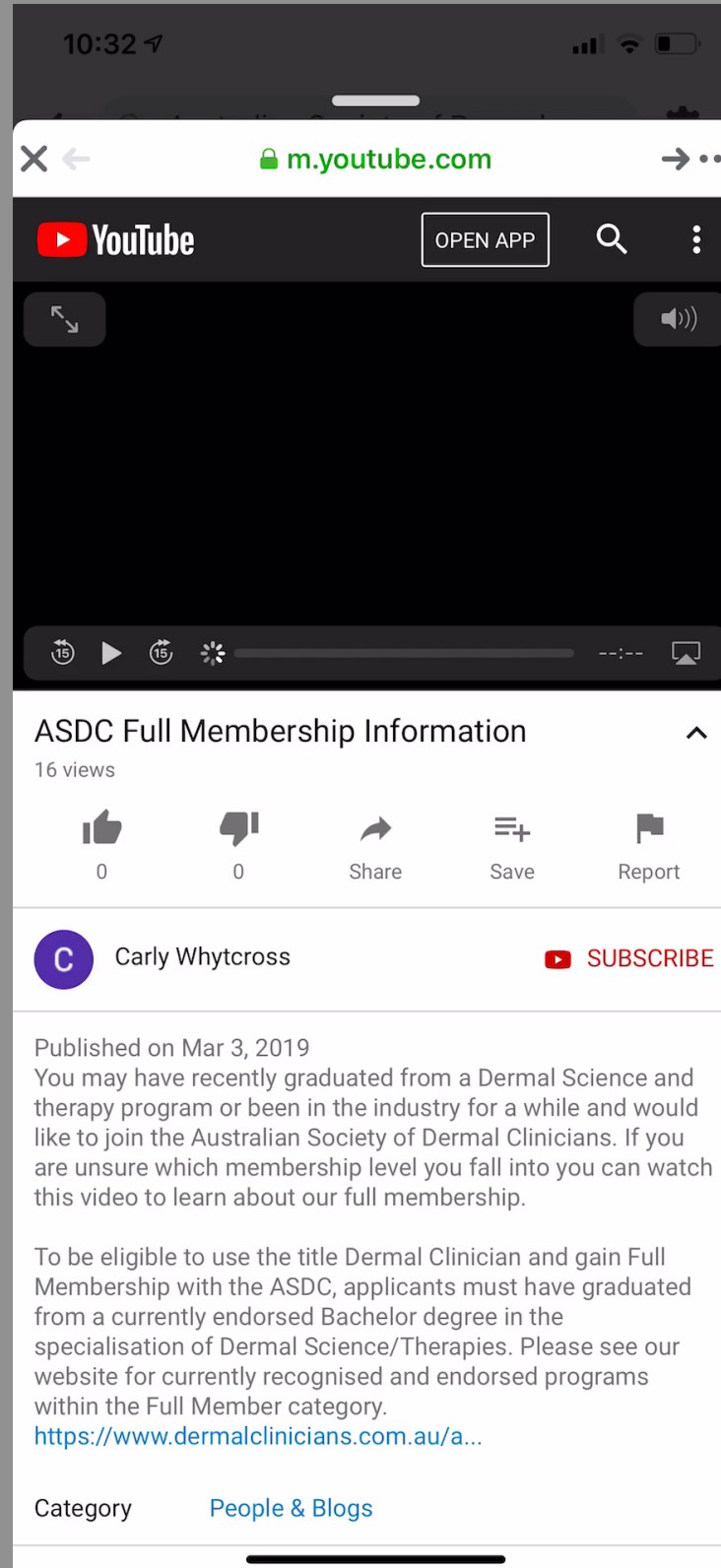
WHAT WAS THE ASDC UP TO THIS YEAR?

HIGHLIGHTS OF 2019



ASDC Committee met (October 2018) to plan the strategic direction 2018-2025

WHAT WAS THE ASDC UP TO THIS YEAR? DEVELOPING RESOURCES & CONTENT



OTHER NOTABLE ACHIEVEMENTS

- **Affiliation/Partnership agreements**
 - ASCD (Active)
 - TEQSA (Active)
 - ADNA (Pending)
- **Networking**
 - ADNA
 - ALA & LAA
 - SCCA
- **Membership**
 - Associations Forum (Active)
 - AHPA (Pending)
- **Governance Review (Undergoing)**
 - Constitution
 - Membership & Benefits Standard (bylaw)



2019 ASDC ANNUAL GENERAL MEETING

COMMITTEE ELECTION



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THANK YOU!
GENERAL COMMITTEE AND
SUBCOMMITTEES OF 2018/2019



Amelia Cartmel (Events)

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SPECIAL RESOLUTION & VOTE



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ENDORSEMENT FOR FULL MEMBERSHIP

- **Bachelor of Health
Science (Aesthetics)**

- Torrens University



- **Bachelor of Applied
Health Science (Clinical
Aesthetics)**

- Australasian College of
Health and Wellness



AUSTRALASIAN COLLEGE

HEALTH & WELLNESS

- Australian Dermal
Science Institute

PRESENTATION AND QUESTIONS OF EDUCATION PROVIDERS

- **Bachelor of Health
Science (Aesthetics)**



- Carmen Perkins (online)
and Natalie Cook

- **Bachelor of Applied
Health Science (Clinical
Aesthetics)**



AUSTRALASIAN COLLEGE

HEALTH & WELLNESS

- Candice Hesky and
Janene Barrett (online)

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OTHER BUSINESSES?



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MEMBER FORUM



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PRE 1999

Collaboration between several Influential Beauty Therapists and Plastic Surgeons and Victoria University. First Bachelor of Health Science Clinical Dermal therapies

2001

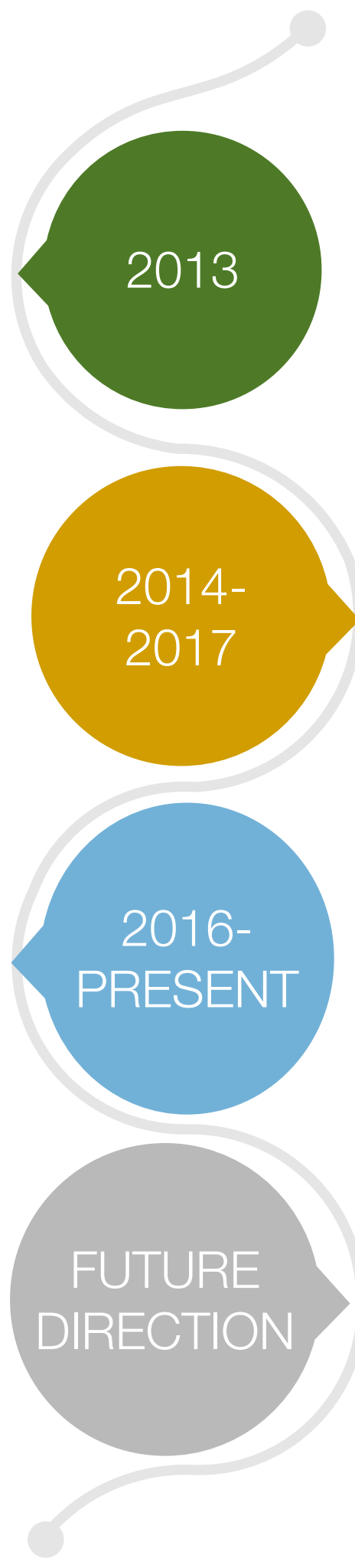
Australian Society of Dermal Clinicians
(Birth)

2005-2010

Victoria University reviewed and updated Bachelor of Health Science (Dermal Therapy). New Programs (AACDS, GrayClay and other diploma programs evolved)

2013

ASDC and VU made contact with Netherlands Universities and NVH



2013

ASDC opened up criteria for membership in response to newer non degree qualifications and established large scale educational conferences.

2014-
2017

Bachelor Degrees at other institutions
Emerging

2016-
PRESENT

Industry working toward self regulation
Increased professionalisation, and professionalism

FUTURE
DIRECTION

Aims
Greater Scope of Practice
Seamless integration into health care models

DERMAL SCIENCE AND THERAPY INDUSTRY & THE ASDC

Current Strengths

- Increasing profile and reputation as the leaders in ethical and evidence based Dermal Practice and Education
- ASDC Conferences, networking and smaller education events have been very successful (attendance and revenue)
- Profitable and Viable
- Increasing numbers of educational institutions offering Bachelor level qualifications, more students = more graduates = critical mass of professional community = EMERGING PROFESSION becomes and PROFESSION
- Increasing number of employers looking to ASDC for guidance of pay rates and to seek qualified staff

DERMAL SCIENCE AND THERAPY INDUSTRY & THE ASDC

Current Challenges

- Increasing and maintaining membership (Growing a Professional Community)
- Increasing Profitability for strategic projects
- Lack of Resources is restricting future growth
- Recognition and Protection of the Profession
- Lack of regulation and accreditation processes to standardise practice and minimum accepted levels/behaviours
- Increasing professionalisation and solidifying professional identity.

CHALLENGES ON A

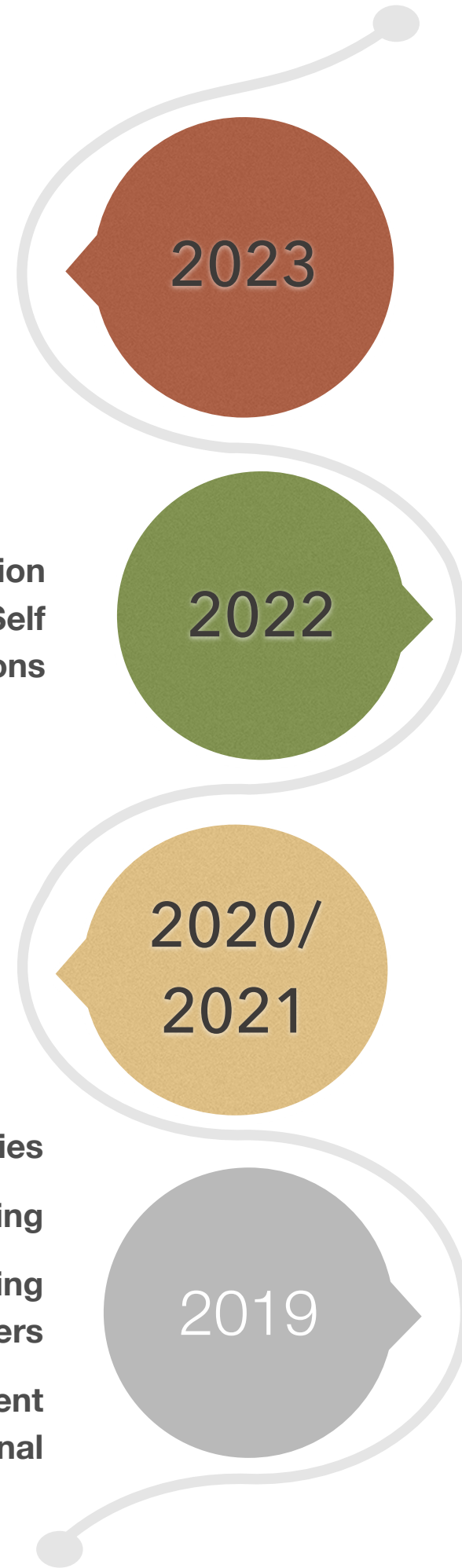
- **National level**

- Educational Institutions (Benchmarking and standardisation of minimum qualifications)
- Relationships between health professional bodies and government departments

- **International Level**

- Developing an international professional community (Netherlands, Brazil, Others?)
- Developing International Professional Identity (Skin Therapists, Dermal Clinician, Paramedical Aesthetician: Defining who we are and what we do)

SETTING GOALS



2023

Meet the Requirements for Admission to AHPA Allied Health Professions Australia

2022

Meet the Requirements for Admission to NASRHP National Alliance of Self Regulating Health Professions

2020/
2021

Police Writing Cont

Implementation of Boards and Committees

Initiating processes for standardising education and professional practice

International Collaboration and Building Global

2019

Set projects and implement working parties

Begin Policy Writing

National Collaboration and Relationship Building with Stakeholders

(Education Institutions, Government Departments, Medical and Health Professional

Career Progression

1. Up Skilling the Profession
2. Levels of Specialisation/Seniority
3. Advice on Remuneration based on education and experience

Accreditation of Education Providers

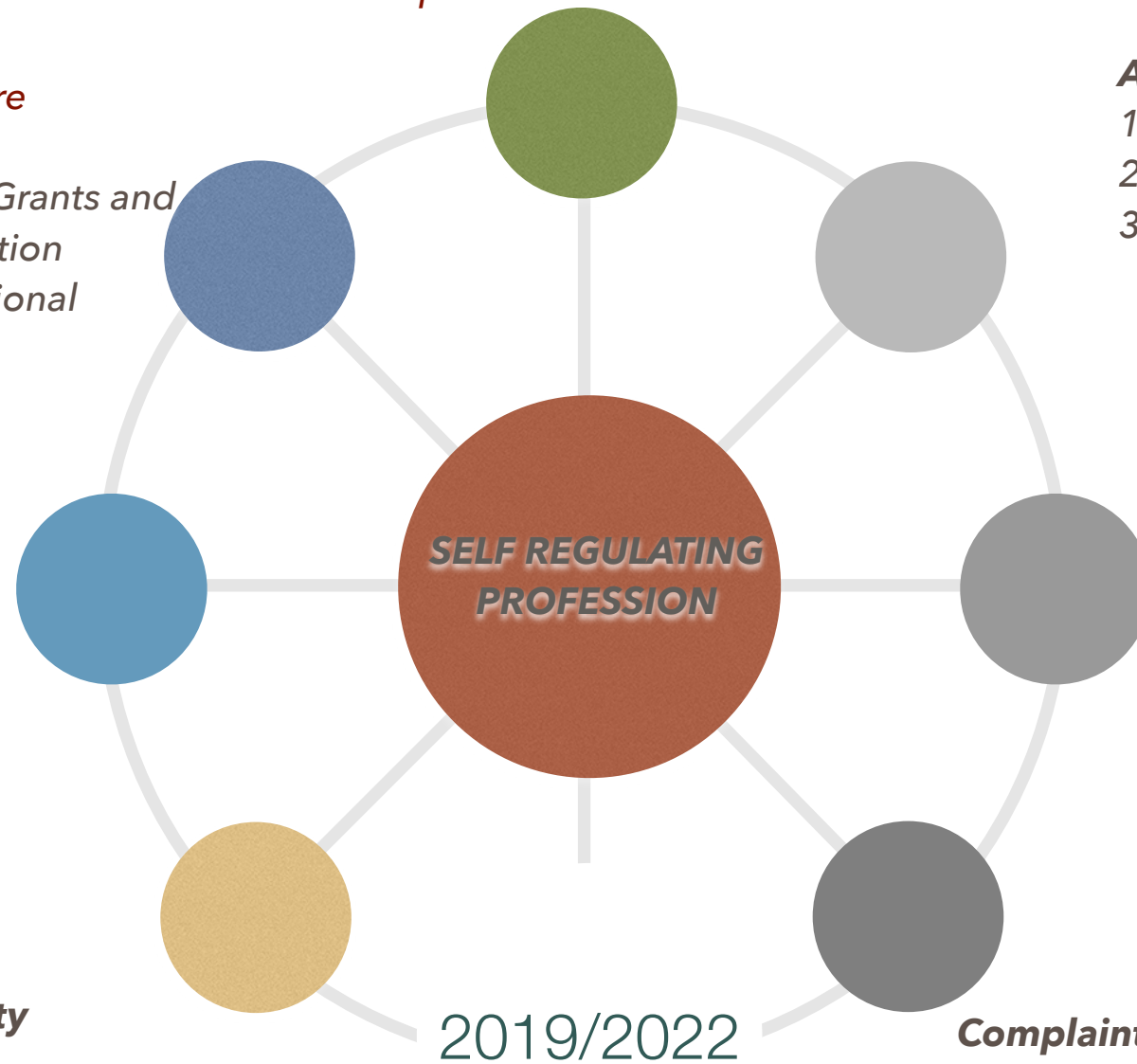
1. Assessment Panel/Board
2. Examination/Review Process
3. Publicly accessible Register.

Registration/Certification of Practitioners

1. Review Constitution and Membership Levels (Separation from Registration Process)
2. Assessment Panel/Board
3. Examination/Review Process
4. **Publicly accessible Register.**
5. Mandatory Declarations
6. English Language Requirement

Complaints and Disciplinary Action

1. Register of Complaints
2. Liaise with Health Commission
3. Disciplinary/Complaints Board/Panel Policies around Discipline and Appeal Processes



2019/2022

Continuing Professional Development

1. CPE/CPD program and framework
2. National and International Conferences
3. Access to Research Literature Database for Members
4. Establishment of Research Grants and Projects (linking with Education Providers as well as professional research opportunity)

Standards of Professionalism

1. Guidelines for Practice
2. Competency Standards
3. Professional Indemnity insurance Requirements

Professional Identity

1. Scope of Practice
2. Accepted use of Titles
3. Code of Ethics/Practice or Professional Conduct

Setting Goals: How Do we Get there?

2019 ASDC ANNUAL GENERAL MEETING

AHPA APPLICATION



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Application for Membership

Name of Entity: Australian Society of Dermal
 Clinicians _____
 Address: PO Box 9206 South Yarra Victoria, 3141

Number of full voting members: 75 (130 members overall) Number of employees (FTE): 0

Name: Jennifer Byrne
 Position /Office: Chairperson
 Email Address: chair@dermalclinicians.com.au Phone: 0419338549

My organisation agrees to be bound by the Constitution and supporting By-Laws and policies of Allied Health Professions Australia (AHPA) for the time being in force.
 My organisation agrees to conduct itself in a way which does not adversely impact AHPA and its member organisations or misrepresent its association with AHPA.

Signature of authorised person: _____

- Ordinary Member \$250 Level 1 assessment (where criteria can be confirmed by eligibility for Medicare, regulated under NRAS, membership of NASRHP or regulated by a legally incorporated body.)
 Ordinary Member \$ 1,000 Level 2 Assessment (where further investigation is required, with \$750 being deducted from initial membership invoice if admitted to membership.)

X Affiliate Member \$150

All fees quoted are inclusive of GST. A receipt / tax invoice will be emailed on confirmation of payment.

PLEASE MAKE PAYMENT BY ELECTRONIC TRANSFER TO:
 Allied Health Professions Australia
 BSB: 083-170 Account: 45-682-2811

Please turnover to view documentation required to be attached to application

Please provide the following evidence as attachments

Requirements for AHPA Ordinary Membership	Meet	Evidence required
The organisation has resolved to seek membership of Allied Health Professions Australia		Excerpt from Board Minutes
The Organisation is legally incorporated in Australia		ASIC registration or Certificate of Incorporation
National Organisation: A national organisation is one with membership in at least five States/Territories and their constitution mandates that they act nationally		Constitution Membership stats
75% of full(voting) members and all new full(voting) members within the primary discipline have at least an AQF7 level tertiary health qualification <u>in that discipline</u>		Constitution and Full Membership Application Rules
The organisation represents a single health profession which can be comprised of more than one discipline		Documentation illustrating it meets the requirements
Is not a medical, nursing or alternative therapy organisation		Declaration
The profession is (A) Any of the following: <ul style="list-style-type: none"> • included in NRAS or • a full or provisional member of NASRHP or • regulated by an independent legally incorporated body or <ul style="list-style-type: none"> • has existing Medicare items assigned under the allied health designation OR (B) fits the definition of 'allied health' as shown on the AHPA website NB: in the case of (B) above, the higher application fee is applied pending detailed assessment.		Documentation of such membership and regulation Documentation of equivalent registration and accreditation standards to (A) and supporting the definition of 'allied health'

Requirements for AHPA Affiliate Membership	Meet	Evidence required
The organisation has resolved to seek membership of Allied Health Professions Australia	X	Excerpt from Board Minutes
The Organisation is legally incorporated in Australia	X	ASIC registration or Certificate of Incorporation
The Organisation represents a single or a mixture of allied health professions or therapies; OR	X	Objects of the Constitution and relevant documentation

The Organisation has an interest in working with or supporting allied health (but which is not a commercial or for profit entity).

CONSTITUTION REVIEW

- **Associations Forum**
- Recommendations

7. What are the consequences of a Committee member not complying with clause 45(7)? We note clause 56(2) states that a person ceases to be a committee member if they fail to attend 3 consecutive committee meetings (other than special or urgent committee meetings) without leave of absence under rule 67.
8. Clauses 38.2 and 64(4) gives the chairperson at a general meeting and a Committee meeting a casting vote. We suggest that no individual should be given more votes than other members or directors. In the event of a motion being proposed and resulting in a tied vote, the constitution should state that the motion shall be lost because it has not achieved a majority vote.
9. Part 5 often refers to the Executive Committee, whereas the definitions refer to the Committee. As 'executive' often means including people on paid staff, we suggest the word executive could be removed throughout this section.

Whilst the Constitution serves the ASDC reasonably well, there are some matters that require review as outlined in this letter. We welcome your queries or clarification on any matters in this letter. Thank you for ASDC's membership of Associations Forum.

Kind regards,



John Peacock
Chief Executive Officer
Associations Forum Pty Ltd

PO Box 810, Artarmon NSW 1570 | www.associations.net.au | Ph: 02 9904 8200

2019 ASDC ANNUAL GENERAL MEETING

MEMBERSHIP BYLAW

OUTCOME MEMBER CONSULTATION

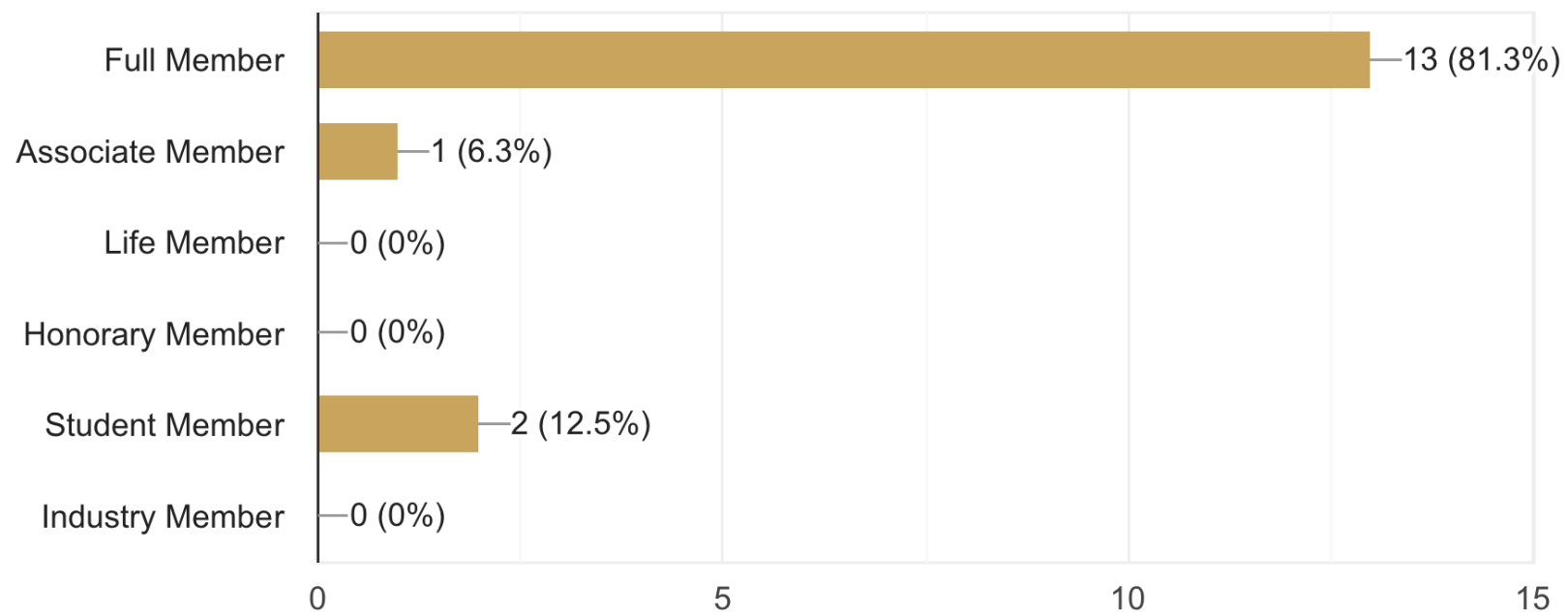


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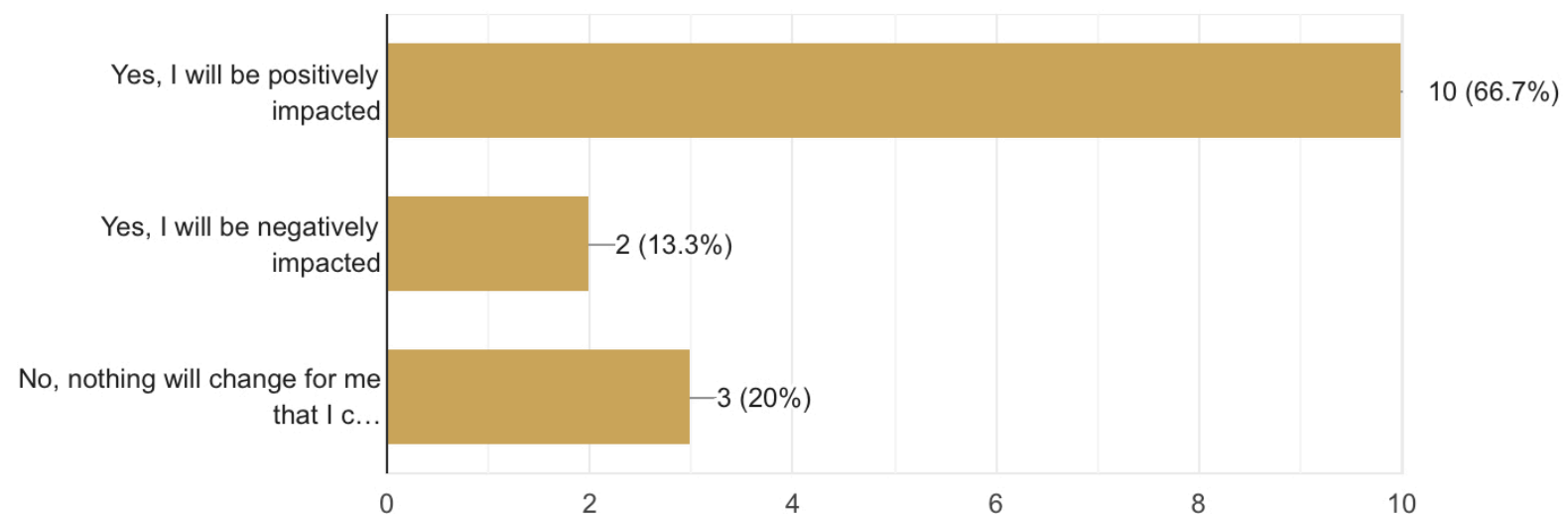
I am currently:

16 responses



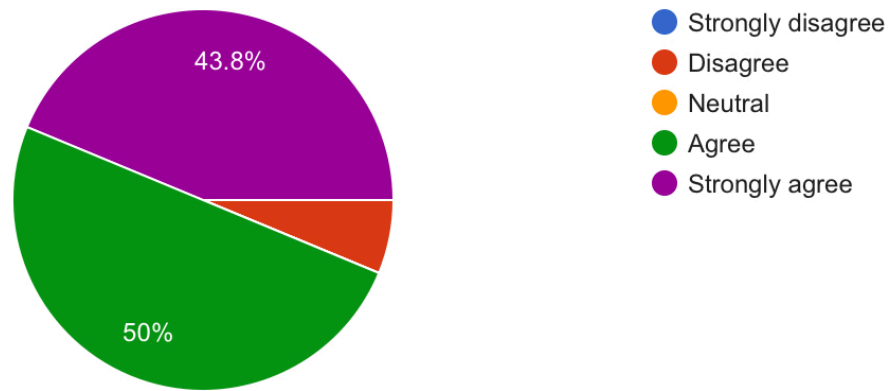
Will the proposals outlined in the Strategic Direction and Membership restructure impact me personally?

15 responses



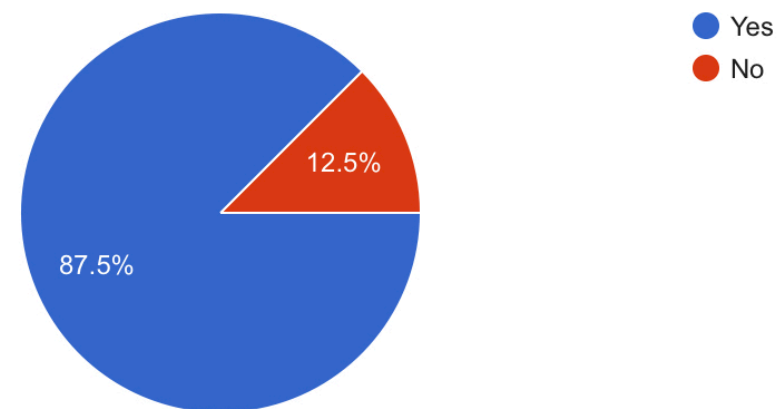
Strategic Direction: In principle I agree that the strategic direction will be beneficial to the growth of the ASDC and the profession

16 responses



New Membership Structures and Benefits Scheme: In principle I agree to the implementation of the proposed restructure to the ASDC memberships levels and benefits

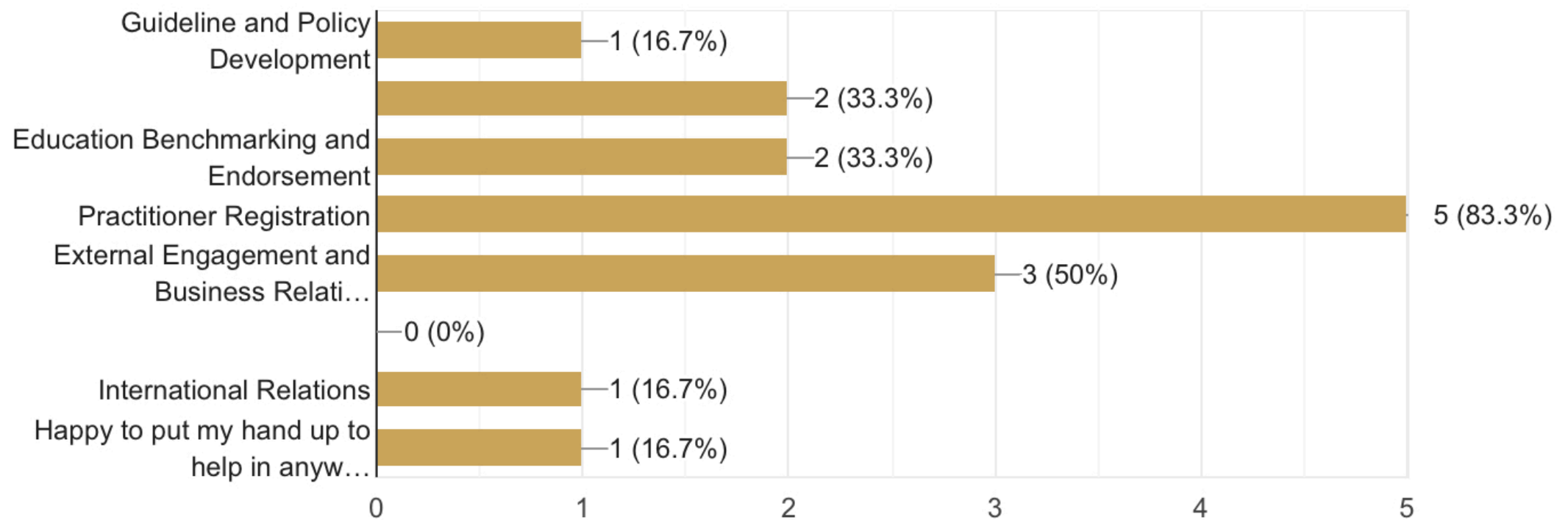
16 responses



Feedback: Please provide any feedback, concerns or questions you have that you would like the ASDC to consider or address further when developing the

I would like to submit an expression of interest to work on the following working parties as part of the strategic direction

6 responses



All that are recognized as equal. Your statement A Bachelor degree is the minimum requirement for recognition by Allied Health Professions Australia (AHPA) and Australian Health Practitioner Regulation Agency (AHPRA) This is not completely true when it comes to AHPRA(it will be eventually but not currently)